

# MINUTES OF HUNTINGTON ANNUAL PARISH COUNCIL MEETING

Monday 17th May 2010 7.30 p.m. at Huntington Village Hall

## PRESENT

Chairman – Mr. M. Williams

Mr. C. Buckler

Mr. N. Dodd

Mr. D. McQuay

Mr. J. Scargill

Mr. P. Sheen

Mrs. C. Walker

Mr. A. Wilcox

None Councillors

Public – 8

Clerk – Mrs. A. Wright

## TO ELECT A CHAIRMAN FOR THE YEAR 2010/11

**RESOLVED 10/068** – that Mark Williams be elected Chairman for 2010/11. Cllr. Williams signed the acceptance of office declaration (page 72 of the minutes book).

## TO ELECT A VICE-CHAIRMAN FOR THE YEAR 2010/11

**RESOLVED 10/069** – that Nick Dodd be elected Vice-Chairman for 2010/11. Cllr. Dodd signed the acceptance of office declaration (page 73 of the minutes book).

## APOLOGIES

Cllr. M. Kemp – Business

Cllr. J. Moore - Holiday

None Councillors – PC Sally Malone & PCSO Matthew Browell, Community Safety Wardens.

## DECLARATION OF INTERESTS

Cllr. Buckler declared a personal interest on Item 12 – Planning - Application 10/11031/ADV – Hartwells Garage – as he lives near the property under consideration.

Cllr.s Buckler declared a personal interests on Item 16 – Chester Road– as a resident of Chester Road.

## OPEN FORUM

A resident of Lupin Drive raised concerns about the impact the development of Saighton Camp will have on the roads in the area particularly Caldly Valley Road which is already used by a large amount of traffic. She also raised concerns about the amount of traffic travelling in excess of the speed limit. She reported it can already be difficult to pull onto Caldly Valley Road from the side roads at peak times due to the amount and speed of traffic.

It was reported that there will be representatives of Cheshire West & Chester Highways department at the July 19<sup>th</sup> meeting who can respond to and note these issues/concerns.

A query was raised whether vehicles are permitted to park on the areas between the drop curbs on Chester Road and the gateways, if the yellow lines are put in place. Clarification was requested as to which residents would be consulted formally regarding the introduction of the yellow lines on Chester Road. The clerk will pursue this matter and feedback.

Residents raised concerns about the planning application for new illuminated signs and flag poles at Hartwells garage.

## ANY OTHER BUSINESS

None raised.

## MINUTES

**10/070 RESOLVED** - That the Chairman signs the minutes of the Parish Council Meeting held on 15th March 2010 as a true and proper record.

## **ANNUAL & CHAIRMAN'S REPORT**

The chairman reported that the report for the year 2009-2010 gave a brief overview of what had been done during the year and had included the key points regarding the Saighton Camp development. (page 74 of the Minutes Book)

**10/071 RESOLVED** – That Huntington Parish Council accepts both the Chairman's and Annual report.

## **AUDIT**

The clerk explained the pages relating to the audit as circulated pages 22 to 32 of the cash book.

**10/072 RESOLVED** – That the council agree the accounting statements for the parish council 2009-2010.

**10/073 RESOLVED** - The council agreed the annual governance statement.

## **ACCOUNTS**

**10/074 RESOLVED** – The council accepted the accounts as circulated on page 33 of the cash book, noting the payment of £59.41 made by the clerk into the Council's account as the council had overpaid the clerk's NI contributions during the 2009-2010 financial year.

## **PAYMENTS**

**10/075 RESOLVED** – The council agreed the following payments:-

- Lengths man's duties for March & April 2010
- Clerk's Salary – paid by four weekly standing orders
- Mr. K. Jones – Internal Audit for financial year 2009-2010
- Cheshire Association of Local Councils annual subscription 2010-2011
- Came & Company Insurance for year 2010-2011

It was agreed that the council would consider membership of the playing field association at the next meeting due to a lack of information.

## **DONATIONS/GRANTS**

The chairman read a letter from Huntington Seniors requesting a donation.

**10/076 RESOLVED** – The council agreed a donation of £250.

## **PLANNING**

The council agreed the observations on pages 13 and 14 of the planning register.

**10/077 RESOLVED** – that the council make the following observations on planning application

10/11065/FUL – 44 Bluebell Close – New roof layout to rear conservatory & side extension:-

- Judge on Merits.

**10/078 RESOLVED** (chairman abstained) – that the council make the following observations on planning application 10/11031/ADV – Hartwell Chester, Chester Road, - 1no. internally-illuminated totem sign, 1no. internally illuminated Fascia sign, 2no. non-illuminated wall-mounted panel signs and 3no. 6m-high flagpoles:-

- The proposed height of the flags poles is out of keeping with a residential area and is therefore not in accordance with Policy ENV49 of the Chester District Local Plan.
- The noise created by the flag poles (ropes/cables knocking against the pole) will have a detrimental effect on the residential amenities of the area and is therefore not in accordance with Policy ENV49 of the Chester District Local Plan.
- Restrictions should be applied to the brightness of illuminated signage which should not exceed 250 candelas per square meter (as on permission granted 08/01372/ADV) in accordance with Policy ENV50 of the Chester District Local Plan.
- Illuminated signage should not be illuminated before 8am or after 9pm (as on permission granted 08/01372/ADV) in accordance with Policy ENV 50 of the Chester District Local Plan.

## **SPECIAL DUTIES**

The council agreed the following special duties for the forthcoming year:-

- Communications – Cllr. Wilcox
- Planning – all councillors
- Village Hall Committee – Cllr. Kemp
- Friends of Caldley Valley nature Park – Cllr. Williams

- Chester Area Chalc Representative – Cllr. Dodd

It was also agreed that 'Special Projects' would be replaced by working or task and finish groups as required.

### **106 CONSULTATION**

The clerk reported she had received approximately 5 completed questionnaires since the Parish Assembly. While collating these results she had spotted some issues with the questionnaire which were to be corrected by the printers. Royal Mail had now given approval to the layout so the final questionnaires should be produced soon for delivery, the deadline has been put back to the Monday 14<sup>th</sup> June, as such the next meeting of the 106 working group will be postponed until a later date. The clerk reported she had written to or e-mailed Bishops High School, Dee Banks, Huntington Primary School, Broughton Heath Primary School, Saighton Primary School and the Brownies and Scouts Groups in addition to the Under 5's to ask their advice on the junior questionnaire which has been developed. The Brownies leader had responded that the questionnaire maybe a little too complex. It had therefore been suggested that they take part in a drawing/design competition to design the perfect play area plus a group discussion to identify what they would like to see on play areas in Huntington.

### **JUBILEE FIELD**

It was reported that the working group had agreed to delay considering some items including improvements to the car parking area and creation of a changing area until the 106 survey results had been collected. The group had also agreed removing the small damaged gate between the car park and field if the insurance company had no objections as it served littler purpose and would save money particularly if there is to be large scale changes to the field resulting from the 106 survey. The working group has also considered the risk assessment provided for the cutting of the field and recommended the addition of an action to ask all people to leave the field while the grass is being cut.

**10/079 RESOLVED** – The council accepted the risk assessment as circulated with the addition that all people be asked to leave the field while the grass is being cut. The next Jubilee field working group meeting will take place before the next meeting on Monday 21<sup>st</sup> June at the Playing Field.

### **OPEN SPACES**

It was reported that a site meeting had taken place at High Bank to look at the work which has taken place. A large amount of work has been done including planting, however it was agreed by all that this is difficult to see. It was agreed that a 1m width be cut along the front of the bank to allow it to look more managed. There will be another site meeting possibly in July to obtain an update.

### **CHESTER ROAD**

It was reported that representatives of Cheshire West & Chester Highways Committee will be present at the Parish Council meeting on Monday 19<sup>th</sup> July.

- I. The clerk reported that a formal consultation process was due to begin on the proposed parking restrictions on Chester Road. This would involve the advertising of a Traffic Regulation order in the Chester Standard and also on Notices on Chester Road. This would be followed by a three week period when objections could be raised. If any objections are raised which cannot be overcome the matter will go to the CW&C Highways committee for resolution.
- II. Sergeant's/Soldiers Row – Concerned have been raised regarding residents and visitors driving and parking on the pavement in this area. It was agreed the clerk should contact the CW&C Highways department to seek advice on this matter.
- III. Bollards – The council discussed the possibility of introducing white bollards along Chester Road to prevent parking on the verges. However it was felt this would be ineffective and a waste on money as previously installed white bollards had be damaged or removed soon after being installed. It was agreed the clerk should look into the possibility of instating large planters on the verges.

**PARISH ASSEMBLY**

The clerk reported that following the Parish Assembly she had written to or e-mailed all groups who had been involved, thanking them for their presence and involvement. She also confirmed all issues raised including parking and speeding had been forwarded to the relevant authorities. It was agreed the evening had been a resounding success with positive comments being received from Rev'd Ian Hutchings of St. Luke's and Ken Hill from Friends of Caldly Valley who had gained four new members on the evening.

It was also suggested that next year Huntington Primary School should be invited.

It was agreed that next years (2011) Parish Assembly should be held on a Saturday morning to encourage more residents to take part, the clerk is to look into booking the Hall.

**CHRISTMAS EVENT**

It was agreed a small working group should be established to organise an event on The Green to celebrate Christmas and the turning on of the lights. Cllr.s Buckler, Sheen and Walker agreed to form the group which will meet before the next Parish Council meeting.

**STREET CLEANSING**

It was reported that a meeting had taken place with the cleaning company breaking the area into 5 zones including the footpaths on Chester Road as well as off Chester Road to Caldly Valley and between different roads. The resulting price had exceeded the budget so the clerk is working with the company involved to prioritise the work.

**DISTRIBUTION**

The council considered methods of distributing future newsletters. It was agreed that the next Newsletter should include a request for volunteers to help deliver future newsletters and that this request would also be e-mailed to all those on the Parish Council's distribution list.

**ANY OTHER URGENT BUSINESS**

None raised.

**The meeting closed ay 9.15pm**

**The next meeting of the Parish Council is on Monday 21<sup>st</sup> June 2010**

Signed .....

Dated .....

Ann Wright 23rd May 2010.