

**MINUTES OF
HUNTINGTON PARISH COUNCIL MEETING
Monday 15th February 2010 7.30 p.m. at Huntington Village Hall**

PRESENT

Chairman – Mr. M. Williams

Mr. N. Dodd Mr. D. McQuay Mr. J. Moore Mr. J. Scargill
Mrs. C. Walker Mr. A. Wilcox

None Councillors

Public – 4

Clerk – Mrs. A. Wright

APOLOGIES

Mr. C. Buckler – Business

Mr. M. Kemp - Business

None Councillors – CSW Rachel Bentham

DECLARATION OF INTERESTS

None declared.

OPEN FORUM

Mr. Wynn-Hughes (Hoole Hornets Football Team) asked the parish council to consider establishing a committee to consider/manage the day-to-day maintenance of the Jubilee playing field. He also reported that there had been very little vandalism on the field.

Mr. Partington (Lengthsman) voiced concerns about the state of the goal mouths and centre of the pitch on the playing field. He suggested using sand as well as top soil to aid drainage.

The clerk updated the meeting on the request for a speed limit reduction made during the January open forum. She confirmed a speed limit review had been carried out by CW&C which recommended a reduction in the speed limit to 30mph from the Rake and Pikel to the existing 30mph limit towards the Red House. This will be included as an agenda item when more information was available.

MINUTES

10/051 RESOLVED - That the Chairman signs the minutes of the Parish Council Meeting held on 18th January 2010 as a true and proper record.

ANY OTHER BUSINESS

None raised.

PARKING ENFORCEMENT

The chairman reported a site meeting had taken place with Cllr. Buckler, the clerk and himself and members of CW&C planning, parking regulation and highways departments. As a result of this meeting CW&C highways department will draw up a proposal for single yellow lines down the opposite side of the road to Hartwell's. These lines will restrict parking during business hours only. Concerns were raised regarding this pushing parking onto other roads including down Caldy Valley Road. It was also reported that double yellow lines were to be considered at the junctions. Once the proposal has been drawn up there would be an opportunity for consultation and comment.

106 CONSULTATION

The clerk reported she was awaiting the draft layout for the questionnaire on open spaces from the printers.

It was agreed to move this process forward a working group would be established which will meet every first Monday of the month at the Rake and Pikel to consider how the questionnaire will be distributed, collected etc. The group will also work on other consultation events. The first meeting will be held on Monday 1st March 2010 at 7:30pm.

ACCOUNTS

The clerk highlighted the payment which had been made towards her PAYE and NI.

10/052 RESOLVED – The council accepted the accounts as circulated on page 18 of the cash book.

PAYMENTS

10/053 RESOLVED – The council agreed the following payments:-

- Lengths man's duties for January 2010
- Clerk's Salary – paid by four weekly standing orders & reimbursements.

OPEN SPACES

The clerk reported she had contacted four companies to provide quotes for the grass cutting on the Jubilee Playing Field (not including the play area). It was agreed she should contact the companies and ask that they give a price for cutting the grass for the next 3 years as well as a cost for one year.

JUBILEE FIELD

The council agreed to establish a working group to discuss and consider the day-to-day maintenance of the Jubilee Field. The group is to include councillors and representatives of the Hoole Hornets Football team who will inform the clerk of items to be included on the working group's agenda. The meetings will take place before each Parish Council meeting at 7.00pm.

STREET ORDERLY DUTIES

The clerk circulated the updated risk assessments which had been produced with the help of Cllr. Buckler. Copies have been sent to the CW&C health and safety department for checking and amendment. The clerk will update the council once these comments have been received. (pages 50 to 57 of the minutes book).

PLANNING

The clerk reported there had been no new planning applications received. A letter had been received from CW&C giving the details of the appeal for the former Saughton Camp to be held for six days from the 23rd March 2010. It was agreed the clerk should confirm the parish council's wish to speak at the appeal.

The council noted the observations as listed on page 11 of the Planning Register.

AREA PROGRAMME BOARD

The chairman read a letter from Sue Proctor, the parish council representative on the Chester area APB (Area Programme Board) requesting support for the board and information regarding parish council activities. It was agreed Cllr. Williams will discuss this matter further with Mrs. Proctor.

PLAYING FIELD INSPECTION 2009

10/054 RESOLVED – The council agreed to payment for the inspection which is to be reimbursed by CW&C.

The council noted the report which had been circulated and agreed the following actions:-

- The clerk to contact Deva Forge to price metal fence repairs (missing bolts etc)
- The clerk to contact manufacturer of the wooden multi-game equipment to get a cost for repairs.
- The clerk will monitor the damaged swing seats and benches monthly.
- The clerk will investigate replacing the swing chains with anti-twist chains.
- The clerk will investigate possible surfaces to protect the ground from erosion at the top of the slide.

It was also agreed that a copy of the report would be sent to Mr. Wynn-Hughes to look at. The clerk reported she had already chained and locked the small maintenance gate as recommended in the report and reported the graffiti to the CW&C graffiti busters.

GAS PIPELINE MAINTENANCE

The clerk reported she had contacted the CW&C Highways engineer who had confirmed that parish council representatives were welcome to take part in the 'walk off' around Huntington with the gas company's and CW&C highway's representatives, although this walk would be looking at very technical issues. The engineer suggested taking part in a separate meeting after remedial works had been done (following the initial walk) to highlight any on-going issues. The council agreed that it would like to attend both walks/meetings.

CALDY VALLEY ROAD TREES

Cllr. Dodd reported that the tree officer (CW&C) had suggested the planting of White Beam, Swedish White Beam, Birch or Horn Beam trees. Questions were raised as to why Hawthorn, as planted on Chester Road were not appropriate, Cllr. Dodd agreed to take this question back to the tree officer. Otherwise a preference was expressed towards Birch trees. The number of trees to be obtained will be considered at a future meeting.

DSA LETTER

Cllr. Walker reported she had taken the notices to the DSA test centre as agreed at the last meeting, however the test centre manager had stated they are not allowed to display posters/notices on their walls unless they are their own, as a result he said he would put up a notice asking instructors to avoid Butterbache Road at school dropping off and collection times and not to practice manoeuvres on the same roads throughout the day. The council agreed to contact the primary school to obtain their support for to resolve this matter.

NEWSLETTER

It was agreed that the clerk should check if four newsletters are required annually to obtain quality status and put forward dates/deadlines for the next meeting.

PARISH ASSEMBLY

It was agreed that the parish council should invite two speakers to the assembly and that other community groups should be asked to attend and have tables where they can meet people and display information about what they do.

It was also agreed that the event should be as widely advertised as possible including through the church and other groups. The Parish Assembly will take place on Monday, 19th April 2010.

DATA PROTECTION ACT

The council agreed that the clerk should contact Simon Goacher (Monitoring Officer) at CW&C for further advice on this matter.

ANY OTHER URGENT BUSINESS

None raised.

The meeting closed ay 9.00pm

NEXT MEETING MONDAY 15th March 2010

Signed

Dated

Ann Wright 16th February 2010.

Huntington Parish Council

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