

# MINUTES OF HUNTINGTON PARISH COUNCIL MEETING

Monday 15<sup>th</sup> June 2009 7.30 p.m. at Huntington Village Hall

## PRESENT

Chairman – Mr. M. Williams (Chairman)

Mr. C. Buckler

Mr. N. Dodd

Mr. M. Kemp

Mr. D. McQuay

Mr. J. Moore

Mr. J. Scargill

Mrs. C. Walker

Mr. A. Wilcox

Public – 1 (left after Open Forum due to other commitments)

Clerk – Mrs. A. Wright

## APOLOGIES

None received.

## DECLARATION OF INTERESTS

The following personal interests were declared

Cllr. Buckler – Item 11 Donations (Scouts) as friend of Scout leader

Cllr. Dodd – Item 11 Donations (Scouts) as son is a scout

Cllr. McQuay – Item 12 DSA Driving Centre as a motorcycle driving instructor

Cllr. Buckler - Item 13 Planning (Huntington County Primary School) as school Governor

Cllr. Dodd – Item 13 Planning (Huntington Community Primary School) as son attends the school

Cllr. Moore – Item 13 Planning (Huntington Community Primary School) as school Governor

Cllr. Wilcox – any item relating to parish council's website.

## OPEN FORUM

Diane Roberts, Secretary of the Vicars Cross Dynamos junior football teams gave an overview of the football teams the club runs including girls teams and an under 6 team. She explained the Dynamos had used the Jubilee Playing Field for about five years, and over the last twelve months had shared the pitch with the Hoole Hornets who had sort exclusive use of the pitch. Mrs. Roberts also read a letter requesting continued use of the pitch from Mark Boulton the manager of the under 16s team.

The clerk reported that Sergeant Bryant had sent her apologies for not being able to attend the meeting, and had asked that any policing issues be forwarded to her. None were raised.

## ANY OTHER BUSINESS

None.

## TO ELECT VICE-CHAIRMAN FOR THE YEAR 2009/10

**09/008 RESOLVED** - that Cllr. Anthony Wilcox be elected Vice-Chairman for 2009/10.

Cllr. Wilcox signed the acceptance of office declaration. (Page 11 of the minutes book)

## MINUTES

**09/009 RESOLVED** - That the Chairman signs the minutes of the Parish Council Meeting held on 18<sup>th</sup> May 2009 noting the correction that Cllr Dodd was elected vice-chairman for the year 2009/10 not chairman as was stated.

## DISCRETIONARY EXPENDITURE

**09/010 RESOLVED** – That the clerk be allowed to spend up to £100 on essential items without prior Approval from the parish council.

## ACCOUNTS

The clerk reported that cheque number 100925 to the Land Registry, dated 28<sup>th</sup> November 2008 that had not been banked was now invalid and that the accounts had been adjusted accordingly.

**09/011 RESOLVED** – The council accepted the accounts as circulated on page 12 of the cash book.

## **PAYMENTS**

The clerk reported provisions had been made to pay the income tax on a quarterly basis on her salary and the council would also be liable for a National Insurance contribution of approximately £70 a year.

**09/012 RESOLVED** – The council agreed the following payments

- Lengths man's duties for May 2009
- Clerk's pay and expenses

## **INSURANCE**

The clerk reported that in consultation with the Chairman and Vice-Chairman, Cllr Dodd, she had purchased insurance cover from Came & Company part of the Aviva group on the basis of cover provided and a lower premium than Allianz.

## **DONATIONS AND GRANTS**

The clerk read a letter requesting funding for the refurbishment of the toilet facilities at the Scout hut. The council agreed to defer this item until the July meeting.

**09/013 RESOLVED** – That the Huntington Village Hall Committee be given a donation of £400.

## **DSA DRIVING CENTRE**

The clerk reported she had contacted the Planning department at Cheshire West & Chester Council (CW&C) who had confirmed no planning conditions had been put on the permission to establish a temporary test centre on the former Saighton Camp relating to traffic flow. Paul Parry CW&C Highways Department had received no other complaints regarding increased traffic or accidents since the introduction of the centre. He believed the increase in vehicles related to the centre would not have resulted in traffic issues in the area but could be regarded as background traffic.

The council agreed that the clerk should write to Mr. Parry asking for the highways department to look at this matter in more detail highlighting the issues relating to learner drivers practicing manoeuvres and that this letter should also be sent to the DSA test centre.

## **PLANNING**

The council noted the applications and decisions as listed on page 3 of the planning register.

The council agreed the following observations:-

09/10637/FUL – 10 Willowherb Close – Single Storey Side Extension.

That the application should be judged on its merits.

09/10784/FUL – Huntington Community Primary School – Canopy to Rear

That the application should be judged on its merits.

## **BOUNDARY COMMISSION**

It was reported that the Boundary Commission had agreed 75 councillors for CW&C and were now consulting on warding arrangements including the number of councillors in each ward. The council agreed not to comment on the consultation.

## **CW&C AREA PROGRAMME BOARDS**

The clerk reported a request had been received through Upton Parish Council for a nomination for a temporary parish council representative for the Area Programme Board. It was possible that this was no longer the case and that a process to appoint a permanent representative would soon be devised. The council agreed at this point they did not have a representative to put forward and that the clerk should contact CW&C highlighting the inconvenience of the proposed meeting times of 11am to 1pm.

## **SPECIAL DUTIES**

**09/014 RESOLVED** – That Cllr. Wilcox be given responsibility for the Council's communications. The council agreed not to appoint anyone to open spaces at the present time.

**JUBILEE FIELD**

The clerk reported she was awaiting confirmation of the exact work that would be carried out by Lawson’s Play Zones and Ground Works to move the springy fish and repair the damage under the swing. Once this had been confirmed and agreed she would ask for work to go ahead as agreed at the May 2009 meeting.

The council agreed that taking into account the information provided in the open forum it would adhere to the decision made at the May 2009 meeting allowing the Hoole Hornets exclusive league use of the pitch on the Jubilee Field. It was agreed that the letter confirming this should highlight that Hoole Hornets would in return maintain the pitch and that parking must be managed adequately. This agreement would last for one year/season and be revisited in June 2010 when other clubs could apply to use the pitch. The Vicars Cross dynamos are to be informed of this decision.

**OPEN SPACES**

It was reported that a questionnaire had been circulated by CW&C and Friends of Caldly Valley about what play equipment children would like to see in Caldly Valley. The funding for this new play area had been obtained through a £20,000 Play Builder grant. CW&C has agreed that information gathered through this questionnaire could be shared with the parish council when considering the spending of the council’s 106 money. It was agreed that Michelle Talgam should be invited to the July meeting on the council to give a presentation on how to move forward on using the 106 money.

The clerk reported she had written to Simon Lammond CW&C Senior Manager, Street Scene seeking funding towards the Lengths mans duties.

The clerk had been offered help by the CW&C highways department to register ownership of High Bank, the form has been forwarded to highways for checking and advice.

The clerk reported she had put up ‘NO BALL GAMES’ signs on The Green.

Cllr. Kemp showed the new playing field notice for the Jubilee Field. The council thanked Cllr. Kemp for the donation of the sign.

**CHESHIRE WEST & CHESTER MEETING**

It was agreed that the clerk would obtain a possible meeting date (after 6.00pm) for a meeting with a representative of the new authority to discuss contractual and funding arrangements. The date is to be circulated to all councillors, with Cllrs Kemp, Scargill and Williams expressing a particular interest to attend.

**ANY OTHER URGENT BUSINESS**

None.

**PART 2 in the absence of Press & Public**

**1. To consider quotes received for the planting and maintenance of High Bank.**

**09/015 RESOLVED** – That Shelley Seeds be appointed to plant and maintain High Bank in accordance with the quotation received.

**2. To consider quotes received for the supply and installation of benches on The Green.**

**09/016 RESOLVED** – That AB & MM Smith be appointed to supply and install 2 benches on the Green in accordance with the quotation received. It was agreed the clerk should seek a price for a matching bin.

**The meeting closed at 8.50**

Signed .....

Dated .....

Ann Wright 17<sup>th</sup> June 2009

Huntington Parish Council

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