

MINUTES OF HUNTINGTON PARISH COUNCIL ANNUAL (First) MEETING

18th May 2015 7.30 p.m. at Huntington Village Hall.

PRESENT

Chairman - Cllr. Roy Shelton

Cllr Jacky Creswick

Cllr. John Creswick

Cllr. Erica Baker

Cllr. Nick Dodd

Cllr. Michael Dutton

Cllr. Martin Kemp

Cllr. Carolyn Walker (8.10)

Cllr. Anthony Wilcox

None Councillors

Public – 5

Clerk – Ann Wright

TO ELECT A CHAIRMAN FOR THE YEAR 2015/16

14/389 RESOLVED – that Roy Shelton be elected Chairman for 2015/16. Cllr. Shelton signed the acceptance of office declaration, page 385 of the minutes book.

TO ELECT VICE-CHAIRMAN FOR THE YEAR 2014/15

14/390 RESOLVED – that Mark Williams be elected Vice Chairman for 2015/16 . Cllr. Williams will sign the acceptance of office declaration at the Council's June meeting.

APOLOGIES

Cllr. M Williams - Cheshire West & Chester business.

Cllr C. Walker - flight delayed will attend as soon as possible.

DECLARATION OF INTERESTS

None declared.

MINUTES

15/391 RESOLVED – That the Council agreed the minutes of the meeting held on the 16th February 2015 as a true and proper record noting that a query had been raised under public participation as to why the wheel washing unit had been removed from the Saughton Camp development resulting in increased mud on the road.

PUBLIC PARTICIPATION

A resident asked whether there had been any advanced notice of the road works by the Rake and Pikel, it was confirmed the Council had received some notice and that this had been posted on FACEBOOK. It was agreed the Clerk would obtain an update on the expected finish date.

It was reported that the pedestrian traffic lights by the Water Works are still not phased correctly, the clerk will report this again to CW&C Highways.

A resident asked for a update on changes to bus stops on Caldly Valley Road, it was agreed the clerk will obtain an update and circulate it to members. This item will be included on the June agenda if necessary.

PC Sally Malone reported that between the 21st April to 13th May there had been eight occurrences reported of which only one was a crime, the majority of occurrences were domestic disputes or reports of suspicious people or vehicles. A number of people had reported a suspicious white transit van in the area however no number plate had been recorded, police will be stopping and checking white vans.

Residents were reminded of the dangers of distraction burglaries and were advised not to answer doors if they do not know the caller or are suspicious about them. PC Malone agreed to provide further advice on this topic to be circulated by the Council.

PC Malone can be contacted by phoning 101 or e-mailing Sally-Anne.Malone@cheshire.pnn.police.uk.

GRANT APPLICATION

Gill Williams from the Huntington Under 5's Committee gave a brief update regarding the grant application which had been submitted. She explained that the play group had existed since 1968, due to changes in

early years foundation requirements and a reduction in the number of children attending the Group had found itself in financial difficulties however with the establishment of a new committee structure the situation had improved significantly and the number of children attending had increased. She confirmed the committee is passionate about the play group continuing and becoming more sustainable in the future.

15/392 RESOLVED – That the Council defer any grant payment until the Council's financial position has become clearer.

SPECIAL RESPONSIBILITIES

The Council agreed the following roles:-

Communications inc FACEBOOK - Councillors Carolyn Walker, Anthony Wilcox, Mark Williams & Clerk.

Village Hall Committee - Councillor Martin Kemp.

Friends of Caldry Valley Nature Park - Councillor Nick Dodd.

The Green - Lead Councillor Anthony Wilcox, and Councillors Michael Dutton & Martin Kemp.

Accounts Review - Lead Councillor Roy Shelton, and Councillors Erica Baker, Jacky Creswick, & Nick Dodd. It was agreed a terms of reference would be consider for this group at the Council's next meeting.

Remembrance - Lead Councillor Nick Dodd and Councillor Martin Kemp.

Summer Fete - Lead Councillor Carolyn Walker, and Councillors Michael Dutton, Martin Kemp, Roy Shelton.

Christmas - Councillors Erica Baker, Martin Kemp, Anthony Wilcox.

SAIGHTON CAMP DEVELOPMENT & SCHOOL

It was reported that the Bovis representative had failed to attend the meeting arranged in March, since then the clerk confirmed she had contacted Bovis and Redrow on numerous occasions to arrange a site meeting but had received no responses to date. She had also contacted Steve Lewis and CW&C planning who was looking to establish a plan of the site as a whole showing all approved designs this will hopefully help make it clear what is being developed etc.

Concern was expressed about the developers lack of cooperation.

It was agreed the clerk should write to the companies head offices to complain about their lack of communication with the Parish Council and should also complain under the Considerate Constructors Scheme.

It was agreed the clerk should seek a date for the new notice board and bench installation and also report that 5 trees around the memorial have not taken.

The clerk reported that Welsh Water had suggested that representatives of the Parish Council meet with them to discuss drainage concerns relating to the Camp development, it was agreed the clerk should progress this meeting.

SPEEDING ISSUES

The clerk reported she had delivered letters to twenty three properties along Chester Lane and had received five responses all strongly in favour of extending the existing 30mph speed limit.. It was agreed the clerk should contact Saughton Parish Council and see what involvement they would like particularly with regard to extending the speed limit out of Saughton. It was agreed the clerk should ask CW&C highways to assess the speed limit being extended to the end of the houses on Chester Lane when travelling from Huntington and obtain a price to be considered at a future council meeting.

It was agreed that no further action should be taken at this time regarding speeding on Chester Road due to changes in road layout which are being implemented.

NEWSLETTERS

It was agreed that the Annual report would be circulated as a newsletter and that it would include a quick survey asking residents if they want newsletters in the future, this survey will also be posted on FACEBOOK. The results of the survey and arrangements for future newsletters will be considered at a future meeting.

The draft of the newsletter will be circulated to the communications group for final checking.

ANNUAL & CHAIRMANS REPORT

15/393 RESOLVED – That the Council agree the annual report with minor alterations including the meeting dates for 2015-2016.

It was agreed the Annual Parish Assembly would be held in September, date to be confirmed at the next meeting and will focus on road safety.

COMMUNITY RIGHT TO BID

The Clerk reported she had completed as much of the application form as possible and had forwarded it to the landlady of the Rake and Pikel for further information and was awaiting her response.

AUDIT 2014-2015

15/394 RESOLVED – That the Council agrees the annual governance statement page 92 of the Cash Book.

15/395 RESOLVED – That the Council agrees the accounting statement of the financial year 2014-2015 page 93 of the Cash Book.

ACCOUNTS & PAYMENTS

15/396 RESOLVED – That the Council agree the accounts as on page 94 of the Cash Book.

15/397 RESOLVED – That the Council agrees the following monthly payments subject to approval by e-mail by two cheque signatories:-

Countryside Grounds Maintenance - Jubilee Field Grass Cutting

Shelley Seeds Length Mans duties

Maintenance of The Green.

Clerk's Salary and PAYE

15/398 RESOLVED – That the Council agree the following payments:-

RR Book Keeping Services for 2014-2015 payroll £70 and that RR Book Keeping Services continues to provide payroll services during 2015-2016.

A Wright reimbursements £26.79 (inc. vat)

K Jones, Internal Audit and postage £87.89.

Wodehouse Direct, Jubilee Field sign £60.00 (inc. vat)

INSURANCE

15/399 RESOLVED – That the Council purchase insurance for the year 2015-2016 from Zurich Municipal.

PLANNING

The Council noted the planning register as circulated.

PARISH ASSEMBLY

Item discussed under Annual and Chairman's report.

WORK PROGRAMME

The council noted the work programme as circulated, and raised the following matters:-

A couple of concrete fence panels are lying on the former post office path, it was agreed the clerk should write to the home owner and ask that they are removed.

The bin on The Green needs securing.

That Highways be asked to look at white lines on the service road around The Green to see if they can be altered to stop vehicles blocking the businesses accesses.

15/400 RESOLVED – That the Council move into Part 2 and exclude all public and press.

JUBILEE FIELD FENCING

15/400 RESOLVED – That council appoint Dee Fencing to carryout alterations to the Jubilee Field entrance.

JUBILEE FIELD LENGTHS MAN

15/401 RESOLVED – That Shelley Seeds be appointed to carryout lengths mans duties on the Jubilee Field.

THE GREEN GRASS CUTTING

15/402 RESOLVED – That SP Landscaping be appointed to carryout maintenance and grass cutting on The Green, Chester Road.

The meeting closed at 9.00pm.

The NEXT meeting of the Parish Council is on Monday 15th June 2015.

Signed

Dated

Ann Wright
19th May 2015