

**Huntington Parish Council**  
**INVOICE APPROVALS BY SIGNATORIES**  
**9<sup>th</sup> Jan 2018 -11th Feb 2018 (Feb Meeting)**

*To be Approved by full Council and signed TWO or more Signatories PLUS the  
Chairman (or Vice-Chair in Chairman's absence)*

<b>Date of Payment</b>	<b>Payment to whom</b>	<b>Services/Products provided</b>	<b>Amount</b>
09/12/17	Shelly Seeds	L'man services for Jubilee Field, December 2017	<b>Total: £28.20</b>
17/01/18	Chalc	Full Day Course: 'Year End Audit and Internal Audit Processes: Changes for 2018 onwards'	<b>Total: £75.00</b>
09/02/18	Shelly Seeds	L'man services for Jubilee Field, January 2018	<b>Total: £35.25</b>

**I have seen the invoices, as detailed above, and approve payment.**

**Chairman** \_\_\_\_\_ **Date** \_\_\_\_\_

**Signatory** \_\_\_\_\_ **Date** \_\_\_\_\_

**Signatory** \_\_\_\_\_ **Date** \_\_\_\_\_