

HEALTH AND SAFETY RISK ASSESSMENT FORM – Huntington Parish Council Christmas Lights Event – 1st December 2018

Activity assessed: Huntington Parish Council Christmas Lights Event Saturday 1 st December 2018 5:45 pm till 7.00 pm	Contact details: Louise Gibson – Clerk 01829 771001
Location: The Green, Chester Road, Huntington.	
Name(s) of assessor(s): Louise Gibson	Date of this assessment: 23 rd October 2018

List significant hazards here:	Controls and precautions against the hazards:	List arrangements for your event (including who and when):
1. People unfamiliar with area	<ul style="list-style-type: none"> ▪ Designated stewards (Parish Councillors) to direct guests 	Parish Councillors will wear high vis. jackets and be able to provide assistance.
2. Security	<ul style="list-style-type: none"> ▪ Community Safety Wardens & PCSO been asked to attend. 	Have agreed to attend if possible.
3. First aid	<ul style="list-style-type: none"> ▪ Someone injured or unwell during event. 	There will be access to mobile phones to call ambulance for serious injury – also public phone box available on The Green. Clerk to carry First Aid Kit.
4. Electrical safety	<ul style="list-style-type: none"> ▪ Avoid trailing cables. ▪ Equipment should be tested before use. ▪ Equipment REF protected 	All cables to be covered.
5. Road Safety	<ul style="list-style-type: none"> ▪ Crowd may block Chester Road 	Amberon booked to deal with Traffic Management Parish Councillors wearing high vis. jackets will form barrier along Chester Road and

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		keep access roads clear.
6. Reindeer Injury	<ul style="list-style-type: none"> ▪ Reindeers react to public 	Two Councillors to stay with reindeer who will be handled by their own handlers. Reindeers insurance been received by Clerk
7. Ice on Paths to and at the Green	<ul style="list-style-type: none"> ▪ Risk of slips 	Review weather conditions on day and spread grit on paths and footways on The Green if necessary.
8. Lantern Parade from School to the Green	<ul style="list-style-type: none"> ▪ Children & Adults enter the road 	Rolling Road block/road closure to be put in place from Huntington Primary School to The Green. Route to be marshalled by people in high visibility jackets.