

**Huntington Parish Council**  
**INVOICE APPROVALS BY SIGNATORIES**  
**9<sup>th</sup> Oct 2018 - 12 Nov 2018 (Nov Meeting)**

*To be Approved by full Council and signed TWO or more Signatories PLUS the  
Chairman (or Vice-Chair in Chairman's absence)*

<b>Date of Payment</b>	<b>Payment to whom</b>	<b>Services/Products provided</b>	<b>Amount</b>
10/10/18	BSB Sound Ltd	Commentary box and PA services for Fete 2018	£355.00 + £71.00 VAT <b>Total: £426.00</b>
11/10/18	HMRC	Employer NIC contributions (Quarterly)	<b>Total: £373.96</b>
11/10/18	David Oglivie Engineering Ltd	Memorial Bench	£849.00 + £169.80 VAT <b>Total: £1018.80</b>
31/10/18	Morrel Play Services	Annual Maintenance Inspection for Jubilee Field	£45.00 + £9.00 VAT <b>Total: £54.00</b>

**I have seen the invoices, as detailed above, and approve payment.**

**Chairman** \_\_\_\_\_ **Date** \_\_\_\_\_

**Signatory** \_\_\_\_\_ **Date** \_\_\_\_\_

**Signatory** \_\_\_\_\_ **Date** \_\_\_\_\_